



Industry Number Management Services Ltd [ABN 35 080 344 190]

## Criteria for becoming an INMS Freephone and Local Rate subscriber

To be eligible to become an INMS Freephone and Local Rate subscriber you must meet the following conditions:

- You must be a Carriage Service Provider. It is to your advantage to speak to your legal advisor to find out if you are indeed a CSP. For example, your company is a CSP if:
  - (a) Your company is the holder of a carrier licence.
  - (b) Your company has previously received an allocation of numbers from the ACMA or INMS.

Please read this [http://www.inms.net.au/docs/Are\\_you\\_a\\_Carriage\\_Service\\_Provider.pdf](http://www.inms.net.au/docs/Are_you_a_Carriage_Service_Provider.pdf) for the details on what constitutes a CSP.

There are significant responsibilities that go along with status as a CSP.

- You must have organised how the interconnect arrangements between your network and the other FLRN subscribers will operate. Calls to 13/1300/1800 numbers are routed using the interconnect model. You will need to setup your interconnect arrangements prior to becoming an INMS Subscriber.
- Be able to provide a Bank Guarantee along with your completed Application form. This can be organised through your bank directly. You will need to estimate how much you intend to spend on a monthly basis for delegated transactions and have that amount as your Bank Guarantee amount. Please refer to the INMS List of fees to help your calculations.  
***Please note: INMS requires a Bank Guarantee from ALL its subscribers. We do not accept prepayments or deposits in lieu of a Bank Guarantee.***

Once you have satisfied the above conditions, the steps to becoming an INMS Subscriber are:

**Step 1** – Complete the Application Form and email it to [mmcewin@inms.com.au](mailto:mmcewin@inms.com.au)

**Step 2** – Start organising your Bank Guarantee as this can take a while. Any standard bank guarantee will be acceptable to INMS. INMS recommends that you make the amount of your bank guarantee the equivalent of three months worth of delegated transactions you intend to carry out on INMS. You will need to send INMS the **original** of the bank guarantee.

**Step 3** – Sign the INMS SD Contract and send to INMS. INMS will send you the SD Contract in executable form (via email) when we receive your completed application form.

**Step 4** – Obtain a 3 letter (alpha) EPID Code from CommsAlliance. Follow this link to instructions on how to get one of those codes: [http://www.commsalliance.com.au/documents/industry\\_lists/EPID](http://www.commsalliance.com.au/documents/industry_lists/EPID) . These codes are allocated by CommsAlliance free of charge. INMS will then use this code to record which numbers you purchase in the INMS database.

